

# By-Laws of the Minnesota Population Center (MPC)

## *Mission*

The goals of the MPC are:

1. To develop the intellectual community of demographers at Minnesota and foster connections among population researchers across disciplines.
2. To assist investigators in developing demographic research proposals.
3. To provide technical and administrative support for population research projects.
4. To develop a coherent program of graduate training that will provide students with broad knowledge in population studies and specialized training in demographic techniques.
5. To serve the community through research and training on state and metropolitan population issues, data services, and translational activities.
6. To produce and disseminate nationally and internationally recognized research and data products for population research.

## *Membership*

1. Members include faculty, research scientists, research associates, post-doctoral fellows and advanced graduate students engaged in population-related research and training.
2. The membership of MPC will meet annually or as needed.
3. Members are eligible to vote for the MPC Advisory Board.
4. Members may use MPC computing facilities, data enclave, and technical and administrative services.
5. Any member may nominate candidates for membership, and candidates are approved by the MPC Advisory Board.

## *Advisory Board*

1. The Advisory Board is responsible for approving new members of the center, nominating new directors, approving and amending the MPC By-Laws, and providing advice to the Director on all aspects of MPC management.
2. The Advisory Board will meet monthly or as needed.
3. The Advisory Board consists of twelve Representatives elected by the MPC membership. Advisory Board Representatives must be members of the Center. There are three categories of Representatives, each of which is elected by a different group of MPC members. The three member groups are: (1) MPC faculty and P&A members who are not primarily employed by the Center; (2) regular employees of the center (i.e., employees not in a student job class); and (3) graduate and postdoctoral student members.
4. The faculty and P&A who are not MPC employees have six Representatives who serve three-year staggered terms. There are three Representatives of regular MPC employees, also serving three-year staggered terms. The student Representatives serve one-year terms. Thus, each year there are two new Representatives elected from the faculty group; one new Representative of the employee group, and three new student Representatives. To reflect the interdisciplinary nature of the MPC, there can be no more than two faculty members from the same department.
5. Nominations for Advisory Board positions will be solicited in March of each year and members will vote on Advisory Board positions by the end of April.
6. Advisory Board members unable to serve while on sabbatical leave can nominate a one-year replacement, and the replacement may be appointed by the remaining members of the Board.

## *Director*

1. The Director is responsible for overseeing all MPC activities and is the hiring authority for MPC staff.
2. Directors are nominated by the MPC Advisory Board and appointed by the Vice President for Research to a five-year renewable term.